

AGENDA
VANCE-GRANVILLE COMMUNITY COLLEGE
BOARD OF TRUSTEES BOARD MEETING
March 18, 2024
(VGCC Civic Center)

- **BOARD MEETING – 4:30 p.m.**
- Call to Order & Roll Call
- Welcome
- Ethics/Conflicts of Interest Statement: In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
- Public comments
- Approval of Consent Agenda:
 - Minutes of January 22, 2024 Board Meeting
 - Executive Committee Minutes of February 28, 2024 and March 12, 2024 ([Handout Executive 1 & 2](#))
 - Executive Committee: Approval of 2025-2026 Academic Calendar Dates ([Attachment Executive 7](#))
 - Budget Committee Minutes of March 13, 2024 ([Handout Budget 1](#))
 - Personnel Committee Minutes of March 13, 2024 ([Handout Personnel 1](#))
 - Personnel Committee: Approval of Paid Holidays and Annual Leave Days for the 2025-2026 College Calendar ([Attachment Personnel 2](#))
 - Curriculum Committee Minutes of March 12, 2024 ([Handout Curriculum 1](#))
 - Curriculum Committee: Approval to add IT-Network Support Certificate effective Fall 2024 ([Attachment Curriculum 1](#)); and approval to add new Virtual Office Professional certificate (C25370V) effective Fall 2024 ([Attachment Curriculum 1](#))
 - Curriculum Committee: Approval of certificate termination for IT-Software Specialist Certificate (C25590C) ([Attachment Curriculum 2](#))
 - Equity Committee Minutes of February 1, 2024 ([Handout Equity 1](#))
- Standing Committee Reports

Building Committee – Donald C. Seifert, Sr., Chair

For Information: Facilities and Capital Projects Update ([Attachment Building 1](#))

For Action: Approval to award formal construction project for the Main Campus Building 1 HVAC and Lighting Upgrades to H.G. Reynolds Company, Inc. (Henderson, NC) with a low bid amount of \$2,886,000.

Budget Committee – Danny W. Wright, Chair

Consent Agenda Item

For Action: Adoption of the 2024-2025 County Current & Capital Outlay Budgets as presented, contingent upon approval by appropriate county commissioners in the four-county area ([Attachment Budget 1](#)) ([Handout Budget 2](#))

Curriculum Committee – Barbara Cates Harris, Chair

Consent Agenda Items

For Information: Course Level changes ([Attachment Curriculum 3](#)) for the following: Information Technology Associate Degree (A25590) effective Fall 2024; Cybersecurity Support Certificate (25590Y) effective Fall 2024; IT-Programming Certificate (C25590P) effective Fall 2024; and Office Administration POS Change (A25370/D25370/C25370C) effective Fall 2024

(See reverse side)

Personnel Committee – Sara C. Wester, Chair

Consent Agenda Item

For Information: New employees and employee retirements and resignations list ([Attachment Personnel 1](#))

For Information: President’s Evaluation

For Information: Update on recruitment

Investment Committee – Dorwin L. Howard, Sr., Chair

For Information: Report on Investments ([Attachment Investment 1](#))

Equity Committee - Doris Terry Williams, Ed.D., Chair

Consent Agenda Item

Executive Committee – Xavier L. Wortham, Vice Chair/Acting Chair

Consent Agenda Item

For Action: Motion to keep Vice Chair as Acting Chair for the rest of the term

For Action/Second Review: Revised Bylaws – Article 1.Section 2: Membership and Article V.Section 9:

Electronic Meetings ([Attachment Executive 1](#))

For Action/Second Review: Proposed New Policy – 5.N. Information Technology Security ([Attachment Executive 2](#))

For Discussion: Propel NC ([Attachment Executive 4](#))

For Discussion: Membership and Next Steps ([Attachment Executive 5](#))

First Review: Naming Policy ([Attachment Executive 6](#))

▪ Other Business

-Old Business: Statement of Economic Interest Forms due April 15, 2024

-New Business: None

▪ Report by President

➤ Report on The VGCC Foundation – **Tanya Weary**

➤ Reflections from SGA President/Student Trustee – **Micah Jones**

➤ Report from Warren Liaison – **Jennifer Pierce**

➤ President’s Report and Comments – **Rachel Desmarais** ([Attachment Pres. Report 1](#))

➤ Dates for the calendar

○ Monday, May 6 and Tuesday, May 7 The VGCC Foundation Golf Tournament

○ Friday, May 10 Commencement Exercises

○ Monday, May 20 Regular Meeting of the Board

Adjournment