



**Vance-Granville Community College**  
**Coronavirus Aid, Relief, and Economic Security (CARES) Act**  
**Federal Higher Education Emergency Relief Fund Reporting**  
**Emergency Financial Aid Grants to Students**  
**September 4, 2020**

- Vance-Granville Community College (College) acknowledges the College signed and returned to the Department of Education (Department) the College's Certification and Agreement for Emergency Financial Aid Grants to Students under the CARES Act. This includes assurance that the College has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
- The College was funded \$726,823 from the Department pursuant to the College's Certification of Agreement for Emergency Financial Aid Grants to Students.
- The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter.) As of the date of this report, the College distributed \$211,375 to students.
- The estimated total number of the College's students eligible to participate in the programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 1,120.
- As of the date of this report, the total number of students who received an Emergency Financial Aid Grant under Section 18004(a)(1) of the CARES Acts is 233.
- The methods used by the College to determine which students receive Emergency Financial Aid Grants, including how much a student would receive under Section 18004(a)(1) of the CARES Act have been determined. See Exhibit 1.
- Students who are eligible to receive an Emergency Financial Aid Grant received an email notification. See Exhibit 2.
- Students who are eligible to receive an Emergency Financial Aid Grant must complete an online application to request funding. Students were sent an email notification with the online application link to their VGCC student email account. The subject of the email was labeled as "FA CARES Act Funding Notice."

## EXHIBIT 1

# Vance-Granville Community College Coronavirus Aid, Relief, and Economic Security (CARES) Act Federal Higher Education Emergency Relief Fund Emergency Financial Aid Grants to Students Eligibility Determination Guidelines

## Eligibility Criteria:

1. A curriculum (CU) student must have been enrolled in at least one curriculum class, which has a seated class component, as of March 9, 2020 for the spring 2020 semester. Students who were solely taking online classes as of March 13, 2020 are not eligible.
2. A curriculum student must submit the Free Application for Federal Student Aid (FAFSA) and be deemed Title IV eligible as defined by Sec. 484 of the HEA by satisfying the following criteria:
  - Be enrolled or accepted for enrollment in a degree or certificate program;
  - Not be enrolled in elementary or secondary school;
  - For currently enrolled students, be making satisfactory academic progress;
  - Not owe an overpayment on Title IV grants or loans;
  - Not be in default on a Title IV loan;
  - File "as part of the original financial aid application process" a certification that includes
    - A statement of educational purpose;
    - Student's SSN;
  - Be a U.S. citizen or national, permanent resident, or other eligible noncitizen;
  - Have not fraudulently obtained Title IV funds, if convicted of or pled guilty or no contest to charges;
  - Have not fraudulently received Title IV loans in excess of annual or aggregate limits;
  - Have repaid Title IV loan amounts in excess of annual or aggregate limits if obtained inadvertently;
  - Have Selective Service registration verified;
  - Have Social Security Number verified; and
  - Not have a federal or state conviction for drug possession or sale, with certain time limitations.
3. Eligibility for students receiving funds prior to June 30, 2020 is based on the 2019-20 FAFSA. Eligibility for students receiving funds after June 30, 2020 is based on the 2020-21 FAFSA.
4. Students may apply for funding by submitting the appropriate FAFSA, if they have not already done so, and completing a short online application stating how they were affected by the campus disruption due to the coronavirus outbreak.

## EXHIBIT 1 (continued)

5. Awards range from \$125 to \$1250 and are based on a student's estimated family contribution figure (EFC) from the FAFSA results. Aid will be prorated based on enrollment as of March 9, 2020. Classes beginning on March 10 will be included unless the student was reported as never attending (no show).
  - Students with a 0 EFC (Pell Eligible with greatest financial need):
    - Full-time: \$1,250
    - Three-quarter time: \$1,000
    - Half-time: \$750
    - Less-than-half-time: \$500
  - Students with 1 – 5576 EFC (Pell Eligible):
    - Full-time: \$1,000
    - Three-quarter time: \$750
    - Half-time: \$500
    - Less-than-half-time: \$250
  - Students with 5577 or higher EFC:
    - Full-time: \$750
    - Three-quarter time: \$500
    - Half-time: \$250
    - Less-than-half-time: \$125
6. VGCC's Financial Aid Office sent an email regarding the CARES Emergency Assistance Grant's instructions, guidance, and application link to all eligible Spring 2020 curriculum students. (See Exhibit 2.) Students may review their email, with a subject of *CARES Act Notice – Student Emergency Assistance*, by logging into Outlook at <http://www.outlook.com/vgcc.edu> or their **myVGCC** account at <https://www.vgcc.edu/myvgcc/>. Students are required to log in using their Vanguard ID username and password.

In **myVGCC**, the application is available under the Financial Aid “Form Links.” Students will answer questions related to demographic information (address, phone number, email, etc.), FAFSA completion, COVID-19 expenses related to campus interruptions, and provide any additional information. Before submitting, students are required to attest to the following statement, *“I confirm that all of the above selections provide an accurate description of expenses incurred directly due to the current COVID-19 pandemic and interruption of campus operations.”* Students are notified by email whether they were eligible or ineligible for CARES Emergency Assistance Grant.

These guidelines will be followed subject to the availability of the CARES Act funding.

## EXHIBIT 2

Dear VGCC Student,

Vance-Granville Community College has received funding provided by the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. We know that COVID-19 has caused significant disruptions, including financial hardships, for our campus community. Therefore, we have created the COVID-19 Emergency Assistance Application to offer student emergency funding to those who have been faced with unexpected or other financial challenges due to COVID-19.

This student emergency funding is limited to students who meet the following criteria:

- Enrolled, as of March 9, 2020, in at least one curriculum class which had a seated class component
- Completed the 2019-2020 FAFSA
- Eligible for Title IV aid

Students who were solely taking online classes as of March 13, 2020 are not eligible for CARES Act emergency funding. If you have not already done so, complete the 2019-2020 FAFSA today at [www.fafsa.gov](http://www.fafsa.gov). Your appeal will not be reviewed unless you have filed a FAFSA.

To apply, complete the online application: **COVID-19 Emergency Assistance Application**

**Be sure to complete the COVID-19 Emergency Assistance Application as soon as possible. Applications will be processed in the order they are received and until funds are exhausted.** Once you have completed your application, please allow 7 - 10 business days for our office to process your request and contact you via email. If your appeal is granted, your Award Letter in myVGCC will be updated to reflect your award. Emergency aid funds will be based on the student's estimated family contribution figure (EFC) from the FAFSA results and prorated based on their enrollment status as of March 9.

As always, if you have questions, please reach out to the Financial Aid Office at [fao@vgcc.edu](mailto:fao@vgcc.edu) or (252) 738-3280.

Sincerely,  
Financial Aid Office

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Your Student ID is: XXXXXXXX

Vance-Granville Community College  
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